



# DUCHY COLLEGE

## HARROGATE

DUCHY COLLEGE PRE-SCHOOL PREP SENIORS SIXTH FORM

Since 1893

**WE, THE PUPILS OF  
DUCHY COLLEGE,  
KNOW WHO WE ARE.**



**I AM A DUCHY  
COLLEGE  
PUPIL.**





**I AM THE DUCHY  
COLLEGE  
PRINCIPAL.**

# WHAT DOES THAT MEAN?

IT MEANS THAT WE ARE GROWING UP IN A  
SCHOOL THAT KNOWS US AS INDIVIDUALS,  
**the way our parents know us as individuals,  
each with our own strengths, weaknesses,  
hopes and fears.**

Only a school of this size could  
achieve this.

Only a school with a strong  
boarding ethos benefiting all  
pupils, day or boarding, could  
achieve this.

Our school is known for being  
kind and nurturing, but that is as  
much an academic observation  
as a pastoral one.



# WHY?

I AM A DUCHY  
COLLEGE  
TEACHER.

**Because the kinder,  
safer, more trusting our  
environment, the harder  
we can be pushed in  
order to be the best  
that we can be,**

inside the classroom and outside the classroom.

AND THE SECRET  
HERE IS AUTHENTICITY:  
**THE GIFT OF  
BEING ONESELF.**

We, all of us, can be who  
we are, and the best version  
of that, without distraction,  
embarrassment or awkwardness.





**I AM A DUCHY  
COLLEGE  
PUPIL.**





**WE ARE DUCHY  
COLLEGE  
PUPILS.**

# OUR SCHOOL ENCOURAGES **CANDOUR,**

breeds empathy, conversation  
and friendships between  
age-groups establishing the  
cornerstones of a purposeful life.



**This means that we start to grasp that, for us, nothing is impossible if we put our minds to it.**

**I AM A DUCHY  
COLLEGE  
PUPIL.**



**WE ARE A  
DETERMINED  
GROUP.**

**DETERMINED TO MAKE  
THE BEST OF OURSELVES  
IN AN UNSHOWY,  
UNOSTENTATIOUS WAY.**

# PRACTICAL INFORMATION ABOUT JOINING DUCHY COLLEGE

As Harrogate Ladies' College and Highfield Prep School prepare for an exciting new co-ed era as Duchy College from September 2026, we are delighted to welcome applications for pupils to join us in all year groups.

We believe joining a new school should be exciting and engaging for pupils and stress-free for parents. We don't select pupils based solely on academic attainment, despite our excellent academic achievements, but we do look for pupils who are passionate about joining us and who have the potential to contribute to our vibrant and diverse community.

## Joining Duchy College Pre-School 2-4 years

Children can join us at any point in the year but we normally recommend applying as early as possible to ensure your required sessions are available. We also understand that children develop at different rates so we don't set any specific development criteria for joining pre-school.

We normally recommend starting your journey with a personal visit with your child as a first step. This will give you the opportunity to view the facilities; meet members of staff and other children and get a feel of day to day life at pre-school.

### Duchy College Pre-School Fees for 2025/2026 Academic Year

Termly fees for Duchy College Pre-School are based on the number of sessions attended each week. (Our standard sessions are 9am-12pm or 1pm-4pm).

2 sessions per week	£1,180 per term
3 sessions per week	£1,430 per term
4 sessions per week	£1,680 per term
5 sessions per week	£1,955 per term
6 sessions per week	£2,305 per term
7 sessions per week	£2,575 per term
8 sessions per week	£2,835 per term
9 sessions per week	£3,090 per term
10 sessions per week	£3,365 per term

As well as our standard morning and afternoon sessions we also offer a lunchtime session each day between 12-1pm which includes a hot lunch. Lunchtime sessions are available with any combination of standard morning or afternoon sessions.

As with our standard termly fees, charges for lunchtime sessions are based on the number of sessions attended per week:

1 lunchtime per week	£165 per term
2 lunchtimes per week	£325 per term
3 lunchtimes per week	£485 per term
4 lunchtimes per week	£645 per term
5 lunchtimes per week	£810 per term

### Before and After School Care

To help families juggling busy schedules, we run our own Before and After School programme from 7.30am and until 6pm. Before and After School Care is run by our own staff as an extension of the standard school day. Before School Care is charged at £4.25 per half hour session from 7.30am to 8am and 8am to 8.30am; and £2.15 from 8.30am to 8.45am. Pre-school parents are able to drop off from 8.45am until the start of the morning session at 9am free of charge.

After School Care is charged at £4.25 per designated half hour session. Half hour sessions run from 4pm to 4.30pm, 4.30pm to 5pm, 5pm to 5.30pm and 5.30pm to 6pm.

### Early Years Funding

Early Years Funding is available for all eligible 3 and 4 year olds. Please contact the Admissions Team on 01423 537045 or email [admissions@hlc.org.uk](mailto:admissions@hlc.org.uk) for further details.

### EYFS Holiday Care

During the school holidays, Pre-School children have the option to attend our Holiday Camps which are designed to enable them to play and have fun, while easing the childcare pressures on parents.

We offer a standard day from 9am-4pm charged at £50.00 per day with the option of an early drop off from 8am charged at £8.00 per day and a late pick up until 5pm charged at £8.00 per day. Together with our termly provision, the holiday camps cover 48 weeks of the year.

## Joining Duchy College Prep 4-11 years

Most children join Prep at the age of 4 into our Reception classes. Children join us from a wide range of nursery and pre-school settings across Harrogate and the surrounding area, as well as from our own Duchy College Pre-School. (Children from our pre-school and the siblings of current pupils are given priority places in our Reception classes.)

We also have children who join us throughout the year in other year groups as families move into the area, or choose to move schools for other reasons. We normally recommend a personal visit as a first step. This is a great way to understand Duchy College Prep and what makes us so unique.

### Duchy College Prep School Fees for 2025/2026 Academic Year

**Reception Class to Prep 2:**  
£4,675 per term

**Prep 3 to Prep 6:**  
£5,325 per term

**Prep Boarding Fees:**  
£11,940 per term (Prep 5 and Prep 6)

Prep fees are inclusive of VAT, lunch, tuition, textbooks, personal accident insurance and an extensive extra-curricular programme. Boarding fees also include accommodation (during term time), all meals (breakfast, lunch and supper), and a full laundry service.

### Before and After School Care and Holiday Clubs

As with Pre-School, we run our own Before and After School programme from 7.30am and until 6pm to help families juggling busy lives. Many families combine this with our extensive programme of extra-curricular clubs. Before and After School Care is charged at £4.25 per designated half hour session. Half hour sessions run from 7.30am to 8am and 8am to 8.30am before school, and from 4pm to 4.30pm, 4.30pm to 5pm, 5pm to 5.30pm and 5.30pm to 6pm after school.

Reception children are welcome to join our EYFS Holiday Camps (see previous Duchy College Pre-school section for further details). For children in Prep 1 upwards, we host on-site activity camps run by the popular holiday club provider, Total Sports – visit [www.totalsportslimited.co.uk](http://www.totalsportslimited.co.uk) for further details.

## Joining Duchy College Seniors 11-16 years

As we prepare for a new era as Duchy College from September 2026, our co-ed provision will be phased into our senior school in the following way:

2025/26	Year 7 co-educational	Years 8-11 girls only
2026/27	Years 7 & 8 co-educational	Years 9-11 girls only
2027/28	Years 7-9 co-educational	Years 10 & 11 girls only
2028/29	Years 7-10 co-educational	Year 11 girls only
2029/30	Fully co-educational	

### Entry into Year 7 (U3)

Our biggest intake into Seniors is in Year 7, (or Upper 3 as we know it). Pupils join us from a wide range of prep and junior schools across Harrogate, Yorkshire, the UK and the world. Throughout the application process, pupils and parents have the opportunity to get to know the school, the teachers and the other families looking to join our community.

The key dates in our Year 7 application process for September 2026 are as follows:

- **Year 7 Taster Day, Saturday 8th November 2025:** Most Year 7 applicants attend our Taster Day in the Autumn Term of Year 6. To book on-line please visit [www.hlc.org.uk/tasterday](http://www.hlc.org.uk/tasterday).
- **Application Deadline, 5th December:** The next step is to complete our Application Form, the deadline for which is Friday 5th December 2025.
- **Entrance Tests and Scholarship Assessment:** Once we have received your Application Form, your child will be invited to join us for Scholarship Assessments on Thursday 15th January 2026 or Friday 16th January 2026 and Entrance Exams on Saturday 17th January 2026. Our Entrance Exams include Maths, English and Non-Verbal Reasoning tests, as well as an interview with either the Principal or one of our senior members of staff. We know that might all sound a bit daunting, but the pupils always leave with smiles on their faces and have usually made some new friends along the way.
- **Year 7 Offers:** We aim to send out Year 7 offers by the end of January 2026.
- **Acceptance Deadline:** In line with all independent schools, once you have received an offer you will be asked to confirm your acceptance and return your deposit by Monday 2nd March 2026.

We understand that sometimes circumstances change, and so we also accept applications for entry into Year 7 outside of these timescales, subject to availability of places.

## PRACTICAL INFORMATION ABOUT JOINING DUCHY COLLEGE

### Entry Into Other Year Groups

While our largest intake into Seniors is in Year 7, we also accept applications for entry into all other year groups, subject to availability. The process for application into other year groups roughly follows that of Year 7, however it is undertaken on an individual basis at a time to suit you and your child.

Assessment for entry into other year groups includes entrance papers in Maths and English and an interview with our Principal. We'll also ask for a copy of your child's most recent school report and with your permission, we'll request a reference from their current school. Once the assessment process is completed, we'll aim to send you an offer as soon as possible, typically within 1 week.

### Duchy College Seniors Fees for 2025/2026

#### Day Fees:

£8,085 per term

#### Boarding Fees (Years 7 & 8):

£14,405 per term

#### Boarding Fees (Year 9-11):

£15,495 per term

#### Weekly Boarding (4 or 5 nights a week):

£395/£480 per week (in addition to standard day fees)

#### Flexi-Boarding (3 nights a week):

£300 per week (in addition to standard day fees)

#### Occasional Boarding:

£105 per night (in addition to standard day fees)

Duchy College Seniors day fees are inclusive of VAT, tuition, access to school from 7.30am to 9.00pm, lunch (plus breakfast and supper if required), supervised after school homework sessions until 6.30pm, most textbooks, personal accident insurance, medical services provided by our dedicated Wellness Centre team and an extensive extra-curricular programme. One night of free boarding per term is also included in day fees. Boarding fees also include accommodation during term time, all meals (breakfast, lunch and supper) and a full laundry service.

## Joining Duchy College Sixth Form 16-18 years

We are delighted that Sixth Form will be the first area of our senior school to be fully co-ed by September 2027, the phased move to co-ed will be as follows:

2025/26	Year 12 – co-educational	Year 13 – girls only
2026/27	Fully co-educational	

Like other areas of school, we aim to make the process of applying and joining Sixth Form as enjoyable and stress free as possible, particularly as pupils are typically in the midst of their GCSE studies.

We recommend a personal visit on a normal teaching day as a first step to give you a real feel for our Sixth Form community. We also have a **Sixth Form Information Event taking place on Saturday 22nd November 2025.**

As part of the Sixth Form application process we ask students to sit entrance papers in Maths and English and to have an interview with our Principal. We'll also ask for copies of your child's most recent school report, and with your permission, we'll request a reference from their current school.

Once assessment is complete we'll aim to send you an offer as soon as possible, typically within 1 week.

### Duchy College Sixth Form Fees for 2025/2026

#### Day Fees:

£8,085 per term

#### Boarding Fees:

£15,495 per term

#### Weekly Boarding (4 or 5 nights a week):

£395/£480 per week (in addition to standard day fees)

#### Flexi-Boarding (3 nights a week):

£300 per week (in addition to standard day fees)

#### Occasional Boarding:

£105 per night (in addition to standard day fees)

Duchy College Sixth Form day fees are inclusive of VAT, tuition, access to school from 7.30am to 9.00pm, lunch (plus breakfast and supper if required), supervised after school homework sessions until 6.30pm, most textbooks, personal accident insurance, medical services provided by our dedicated Wellness Centre team and an extensive extra-curricular programme. One night of free boarding per term is also included in day fees. Boarding fees also include accommodation during term time, all meals (breakfast, lunch and supper) and a full laundry service.



## Information For All Applicants

2-18 years

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### Ethos and Aims

We aim to develop a deep passion for learning and a love of life in all of our pupils. This ethos underpins everything we do and is at the heart of our school community.

### Financial Assistance

We are committed to widening access to our school to families who might not otherwise be able to fund a place. In line with this, we provide financial assistance to a small number of families each year in the form of means tested bursaries up to 100%.

### Fee Discounts for All Duchy College Applicants

- 15% discount on all fees is applied for the children of serving members of the regular UK Armed Forces.
- Children of former pupils are eligible for a 10% fee reduction.
- A discount of 5% is available for any pupil who has a younger sibling in school.

*Parents are entitled to benefit from one of the above concessions only. This will be the highest percentage concession.*

### Registration Fee and Deposit

There is a non-refundable Registration Fee of £120 for all applications. To accept an offer of a place we'll also ask you to pay a deposit of £360 for Pre-School and Prep; £600 for Seniors and Sixth Form and £1200 for boarding places.

### School Transport

We welcome day pupils from a wide range of locations across Yorkshire. To help parents juggle busy family lives, we operate 5 daily bus services to and from our school. Our bus services are operated by our own members of staff and are available on a flexible basis (subject to availability). Our current routes include:

#### Ilkley/Addingham

Bolton Abbey Bridge, Addingham, Ilkley, Burley-in-Wharfedale, Otley and Pool-in-Wharfedale.

#### Leeds – Route 1

Moortown, Harewood, Shadwell, Alwoodley, Gledhow, Roundhay and Moor Allerton.

#### Leeds – Route 2

Headingley, West Park, Kirkstall, Moortown, Weetwood, Adel, Bramhope, Pool-in-Wharfedale and Beckwithshaw.

#### Wetherby

Scholes, Barwick in Elmet, Thorner, Bramham, Clifford, East Keswick, Boston Spa, Wetherby, Sicklinghall, Linton and Spofforth.

#### Ripon/Nidderdale

Ripon, Littlethorpe, Bishop Monkton, Burton Leonard, Markington, Shaw Mills, Pateley Bridge, Summerbridge, Darley, Kettlesing, Hampsthwaite, Birstwith, Tang and Scotton.

Our school transport routes are designed to meet the needs of our pupils and their families and we are always happy to consider new or customised routes where possible.

## CONTACT US TO FIND OUT MORE

If you are interested in applying for a place at Duchy College, please contact our Admissions Team in the first instance. The Admissions Team work closely with families to help make the process as smooth and as simple as possible.

Email [admissions@hlc.org.uk](mailto:admissions@hlc.org.uk) or call **01423 537045**

### Governance

Our Chair of Governors, Francine Holroyd, and our Principal, Joanna Fox, can be contacted via Duchy College, Clarence Drive, Harrogate HG1 2QG.





**I, AND MY FRIENDS, WILL LEAVE HERE ABLE TO SAY:  
“I AM GOING TO TAKE ON THE  
WORLD ON MY OWN TERMS.”**





I AM  
ME.



**Duchy College**

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Since 1893