



Independent School for Girls Aged 2 to 18
and Boys Aged 2 to 11

SCHOOL UNIFORM AND SIXTH FORM DRESS CODE POLICY

Harrogate Ladies' College family of Schools:

Highfield Pre School, Highfield and College

SLT Responsibility: Joanna Fox

Governor Committee Review: Pupil Welfare

Next Review Date: September 2021

PRINCIPAL: Sylvia F. Brett BA (Dunelm), MA (London). **COLLEGE VISITOR:** Baroness Harris of Richmond.
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Since 1893



1. Rationale:

The appearance of pupils in their uniform is very important to Harrogate Ladies' College. The pupils are the School's best ambassadors and should therefore look clean and smart at all times, whether wearing the uniform in or out of School.

2. Uniform Regulations

- a. The following regulations must be observed in College:
 - i. Hair should be natural in colour. Shoulder length hair should be tied up neatly behind the head and well off the face;
 - ii. Make up and nail varnish are not allowed during the School day;
 - iii. Shirts must be clean and tucked in when worn under jumpers;
 - iv. Girls should wear white or flesh coloured bras under their School shirts;
 - v. Collars of the shirts should sit neatly on the lapel of the blazer;
 - vi. Blazers must be worn at all times around the School (see Covid-19 Policy for exception);
 - vii. Skirts should be knee length;
 - viii. Tights should be navy blue and should not be worn with holes or ladders. White ankle socks may be worn during spells of hot weather. Pupils and parents will be notified of when this may be. If pupils wear trousers, plain navy or black socks should be worn;
 - ix. Unembellished, plain, flat, black leather or leather-style shoes should be worn (patent shoes are acceptable);
 - x. Jewelry: only a watch and one pair of small studded earrings (one in each ear lobe, at the same level) may be worn. Girls in the Sixth Form may also wear one discreet necklace, bracelet and ring;
 - xi. School hoodies and sport gilets are not to be worn with School uniform;
 - xii. Home clothes and School uniform should not be worn together – either home clothes or complete School uniform should be worn;
 - xiii. Sports clothes and School uniform should not be worn in combination; and
 - xiv. A dark or navy coat may be worn to and from School, the School shop sells an optional navy coat.

2. The following uniform regulations apply in Highfield

- o **Boys**
 - Black school shoes; not trainers
 - Navy socks



- Navy trousers/shorts
- White shirt with collar and school tie
- School pullover and/or slipover
- School blazer
- School cap
- School coat
- Back pack (KS2) / Book bag (Reception/KS1)
- **Girls**
 - Black closed school shoes; not trainers or slip-on shoes
 - Navy tights/long socks
 - School tunic/navy trousers/shorts (Reception to Prep 4 Winter uniform)
 - School Skirt/navy trousers/shorts (Prep 5 and Prep 6 Winter uniform)
 - School summer dress with white ankle socks
 - School cardigan
 - School blazer
 - School velour hat (winter) Boater (summer)
 - School coat
 - Back pack (KS2) / book bag (Reception/KS1)
 - Plain, navy hair accessories (hair slides, clips, Alice band and covered elastic bands only)
 - Small stud earrings only
 - No nail varnish

The following uniform regulations apply in Highfield Pre-School

- Red School Sweat shirt
- White School polo shirt
- Blue bottoms – shorts, trousers, joggers, leggings, skirts, pinafore – NO JEANS (Children should wear leggings or joggers on PE and Swimming days)
- School waterproof coat
- School sun hat
- School fleece hat
- Highfield Blue Kit Bag
- Senior members of staff will decide if a pupil is inappropriately presented and may, after liaising with the Deputy Head (Pastoral and Boarding), send a pupil home to return properly dressed.



Parents should check with the relevant Head of School if they have any doubt about the suitability of items of clothing they intend to buy for pupils to wear in School.

All clothing should be marked with the owner's name. Coats, hats, scarves and gloves must not be worn inside the School.



3. Summer Dress

In Highfield, summer dress is worn in the Summer Term and the children have the right to choose uniforms in the first half of the Autumn Term.

In College, Summer Dress may be announced when the weather becomes consistently warmer, usually in the second half of the Summer Term. Pupils may opt to wear Summer Dress, which consists of white ankle socks instead of tights, and no blazer.

If a pupil chooses not to wear summer dress, then normal uniform regulations should be adhered to.

4. Upper 6 Summer Term Regulations

In the Summer Term of the Upper 6, pupils are no longer required to wear uniform. However, they are expected to come to school dressed appropriately for a work environment. The guiding principles are that pupils should dress with smartness and formality appropriate for the workplace, and always tidily and without ostentation. Upper 6 pupils should be mindful that at all times and in all places their appearance and conduct contribute to the public perception of the School, and that they remain role models for younger pupils.

- **Specifically:**

- Skirts or shorts must be no higher than 3 inches above the knees
- Denim shorts and torn jeans are not permitted
- Heels should not be over three inches high not over 3 inches (including wedges)
- Low-cut tops, vest tops and tops with spaghetti straps are forbidden
- The midriff should always be covered
- No rude images or words on clothes, or anything else that could be considered offensive, are permitted