



Independent School for Girls Aged 2 to 18
and Boys Aged 2 to 11

ENGLISH AS AN ADDITIONAL LANGUAGE POLICY

Harrogate Ladies' College family of Schools:

Highfield Pre School, Highfield and College

SLT Responsibility: Monica Perry

Governor Committee Review: Education

Next Review Date: September 2021

Related policy SEND

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1. Introduction

- 1.1 The term English as an Additional Language (**EAL**) is used when referring to pupils whose main language at home is a language other than English.
- 1.2 A pupil will not be regarded as having a learning difficulty solely because the *language or (form of language) in which he or she is or will be taught is different from a language (or form of language) which is or has been spoken at home.* (Section 20 (4) Children and Families Act 2014). However, pupils for whom English is an additional language will be provided with appropriate support provided they meet the School's academic criteria.
- 1.3 This policy sets out HLC's aims, objectives and strategies with regard to the needs and skills of EAL pupils.

2. Aims and objectives

- 2.1 To welcome and value the cultural, linguistic and education experiences that pupils with EAL bring to the School.
- 2.2 To implement school-wide strategies to ensure that EAL pupils are supported in accessing the curriculum.
- 2.3 To help EAL pupils to become confident and fluent in English in order to be able to fulfil their academic potential.
- 2.4 To be able to assess the skills and needs of pupils with EAL and to give appropriate provision throughout the School.
- 2.5 To equip teachers with the knowledge, skills and resources to be able to support and monitor pupils with EAL.
- 2.6 To monitor pupils' progress systematically and use the data in decisions about classroom management and curriculum planning.
- 2.7 To maintain pupils' self-esteem and confidence by acknowledging and giving status to their skills in their own languages.

3. Strategies

- 3.1 Pupils with EAL will be assessed on their arrival to the School to identify the initial level of provision required. Additional tuition in English may be provided, at an additional cost until the pupil is integrated into the mainstream curriculum.
- 3.2 The School will monitor progress carefully and ensure that EAL pupils are set appropriate and challenging learning objectives.
- 3.3 Pupils who receive assistance with EAL will be fully integrated into school life and will be provided with appropriate support as required.



- 3.4 All pupils who receive EAL or IELTS lessons will have a PIIP (Pupil Individual Integration Plan) which outlines their strengths, areas for development, interests and contains baseline data. The PIIP is produced by the EAL department alongside the pupil, English teacher and Housemistress. The EAL department update the pupils PIIPs termly and they are shared with relevant teaching and boarding staff.
- 3.5 College EAL pupils at KS3 and KS4 will receive 2 x 35 minutes lessons per week, with qualified EAL teachers at an additional cost.
- 3.6 In the Sixth Form, the EAL pupils will receive a minimum of 2 x 35 minutes lessons per week if they have not attained GCSE English, from qualified IELTS/EAL teachers at an additional cost.
- 3.7 It may be possible that a language deficit is identified after the initial assessment, where the girl has difficulty in managing the mainstream curriculum. In this case, the matter is referred to the Heads of School, Heads of Department and also to the Head of EAL. If there is an apparent problem, the parents/guardians are informed and a letter of recommendation for further EAL support classes is issued.
- 3.8 Sixth Form pupils who are identified as having an EAL deficit may receive extra IELTS support classes or 1 to 1 support, after their parents/guardians are informed and permission has been given. The Sixth Form EAL pupils are encouraged to ensure that they have a minimum IELTS score of 6.5 overall, with level 6.0 minimum in the four domains. Some students achieve this, however, they may stay in lessons if their university of choice requires a higher score.
- 3.9 The School will ensure that:
- All involved in teaching EAL pupils liaise regularly and that relevant information on pupils with EAL reaches all staff.
 - Training in planning, teaching and assessing EAL pupils is available to staff.
 - The effectiveness of the teaching of pupils with EAL is monitored and data collection is managed.
- 3.10 All teaching staff can assist by:
- Being knowledgeable about pupils' abilities and needs in English and other subjects.
 - Using this knowledge effectively in curriculum planning, classroom teaching and grouping.



- Ensuring the pupil's name is pronounced correctly and that he or she is included as much as possible.
- 3.11 Any concerns about the wellbeing of a pupil with EAL should be referred to the Head of EAL.
- 3.12 If the School has reason to suspect that a pupil with EAL may also have special educational needs, the Parents and the School will refer to the sections in the Special Educational Needs Policy (ensuring that assessment take place in their first language where appropriate).
- 3.13 The School Policy is that the pupils will be charged for the EAL and IELTS lessons that they receive. These charges are based on the number of students in a group, and the length of the teaching period.
- 3.14 Lessons delivered by a Teacher

Individual one-to-one session	£34 per 35 minutes
Groups of 2-5 pupils	£34 per 70 minutes
Groups of 6 + pupils	£24 per 70 minutes